

# Registration at Hythe Bay Children's Centre - Nursery



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## Child details

Forename:	Date of birth (or due date):
Middle name(s):	Gender:
Surname:	Ethnicity:
Known as:	Language:
Address:	Religion:
	Siblings currently at nursery:
	FF2 voucher code:
Postcode:	(6-digit)
Birth certificate number:	Working parent funding code:
Issue date:	(11-digit)

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## Bill payer details

Title:	Home Tel:
Forename:	Work Tel:
Surname:	Mobile No:
Address:	

Postcode:	Email:
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## Primary contact details

Title:	Parental responsibility: Yes/No
Forename:	Emergency Contact: Yes/No
Surname:	Relationship to child:
Address:	Home Tel:
	Work Tel:
	Place of Work:
Postcode:	Mobile No:
Other info:	Email:

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## Contact 2 details

Title:	Parental responsibility: Yes/No
Forename:	Authorised pick up: Yes/No
Surname:	Emergency Contact: Yes/No
Address:	Relationship to child:
	Home Tel:
	Work Tel:
Postcode:	Place of Work:
Email:	Mobile No:

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### Contact 3 details

Title:	Parental responsibility: Yes/No
Forename:	Authorised pick up: Yes/No
Surname:	Emergency Contact: Yes/No
Address:	Relationship to child:
	Home Tel:
	Work Tel:
Postcode:	Place of Work:
Email:	Mobile No:

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### Doctor's details

Name:	Tel:
Practice Name:	Emergency Tel:
Address:	
Postcode:	
Other info:	

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### Questions

#### Dietary

Are there any special dietary requirements?	Yes/No
Additional Info (if applicable):	

Does the child have any allergies?	Yes/No
Additional Info (if applicable):	

#### Health

Are there any special Health considerations?	Yes/No
Additional Info (if applicable):	

Preferred start date at nursery?				
Which sessions would you like your child to attend? Please tick:				
<b>FULL DAY CARE (from 3 months – School age) Open approximately 49 weeks a year. (Garden, Farm and Sea rooms)</b>				
Day	Am (8am-1pm)	Pm (1-6pm)	Short Day (8am-4pm)	Long Day (8am-6pm)
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Prices from May 2024: 8am to 1pm (morning) <b>3 – 23 months £37.86 / 2 years – School age £34.11</b> 1pm to 6pm (afternoon) <b>3 – 23 months £37.86 / 2 years – School age £34.11</b> 8am to 4pm (short day) <b>3 – 23 months £60.57 / 2 years – School age £54.29</b> 8am to 6pm (long day) <b>3 – 23 months £74.33 / 2 years – School age £66.91</b>  Full Day Care Only: Fees are reduced by half for family holidays (maximum two weeks of sessions attended per year, September to August, subject to 2 weeks' notice).				
<b>TERM TIME ONLY (Age 2 years – School age) Open 38 weeks a year. (Safari room)</b>				
Day	Am (9am-12pm)	Pm (12-3pm)	Full day session (9am-3pm)	
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Term-Time-Only Prices from May 2024: 9am to 12pm (morning) <b>£20.47</b> 12pm to 3pm (afternoon) <b>£20.47</b> 9am to 3pm (full day) <b>£40.94</b>				

**Please note the Nursery has a minimum booking requirement of at least two days per week.**

**Deposit** - Non-funded places will be offered on the condition that a deposit is paid in advance. This is usually the cost of a weeks' nursery sessions.

**Sibling discount** - There is a 10% discount given for a sibling attending the nursery. The discount applies to the eldest sibling only.

**We offer Free Early Education** – please read the relevant document for information about this.

I sign to confirm that all the above information is accurate to the best of my knowledge and agree to inform the Nursery if any details change.

Name of Parent/Carer:

Signature:

Date:

At Hythe Bay Nursery the FEE hours are offered in the following formats:

**Baby Garden, Toddler Farm and Preschool Sea Rooms** (open Monday – Friday for up to 48 weeks per year)

No session is to be longer than 10 hours per day or shorter than 5 hours per day. Any sessions taken in addition to the FEE will be charged for.

**Universal Entitlement for 3 & 4 year olds, or Free For Two Funding, or Working Parent Entitlement for 2 year olds (a maximum of 15 hours):**

**-Over 38 weeks (term time only):** 15 hours per week are funded during term time to a maximum of 570 hours over a minimum of 2 days.

**-Over 48 weeks ('Stretched Funding'):** 12 hours per week are funded over 48 weeks to a total of 570 hours. However a stretched place of 12 hours over 48 weeks equals 576 hours which exceeds the maximum by 6 hours. If you do decide to take up the 'stretched offer' you will be given the option of

1. Removing your child from the setting, or
2. Paying for the additional 6 hours.

**Working Parent Entitlement for 3 & 4 year olds (a maximum of 15 hours):**

**-Over 38 weeks (term time only):** 30 hours (15 hours Universal + 15 hours Working Parent Entitlement maximum) per week are funded during term time to a maximum of 1140 hours. Charges apply to additional hours and during holiday periods.

**-Over 48 weeks ('Stretched Funding'):** 24 hours per week (12 hours Universal + 12 hours Working Parent Entitlement maximum) are funded over 48 weeks to a maximum of 1140 hours. However a stretched place of 24 hours over 48 weeks equals 1152 hours which exceeds the maximum by 12 hours. If you do decide to take up the 'stretched offer' you will be given the option of

1. Removing your child from the setting, or
2. Paying for the additional 12 hours.

**Safari Room (term time only)** (open Monday - Friday term time only for 38 weeks per year)

Charges apply for any hours taken in addition to the FEE. No session is to be longer than 6 hours per day or shorter than 3 hours per day.

**Universal Entitlement for 3 & 4 year olds, or Free For Two Funding, or Working Parent Entitlement for 2 year olds (a maximum of 15 hours):** 15 hours per week are funded during term time to a maximum of 570 hours.

**Working Parent Entitlement) 3 & 4 year olds (a maximum of 15 hours:** 30 hours (15 hours Universal + 15 hours Working Parent Entitlement maximum) per week are funded during term time to a maximum of 1140 hours.

Valid codes for Free for 2 Funding and Working Parent Entitlement Funding must be provided along with the relevant paperwork to enable us to provide funded hours for 'free'.

You can apply for these online on the government website.

You will be invoiced in the usual way showing how many FEE hours your child is receiving in that period and what the additional charges are. Please note that the FEE can be split between 2 providers up to a maximum of 30 hours. We charge a small voluntary contribution from parents to help towards the cost of administration, meals, trips and extra-curricular activities. This will be a charge of £3.65 per week per child from May 2024, for children who are in receipt of funded hours. Please speak to our Administration Officer if you would like to request the voluntary parental contribution fee to be changed or taken off of your bill.