



Dear parents

Welcome back to Hythe Bay Nursery. All booked sessions will resume from September and billing and notice periods will also revert to our usual procedures. There will be a staff development day on Tuesday 1st of September. All year round children (babies, toddlers and preschool) will return to nursery from Wednesday 2nd September. Term time only children ('little nursery') will return to nursery from Thursday 3rd of September for term one. Parents with children eligible for funded hours: please ensure you have everything you need in place for funding for the autumn term (September to December 2020).

There are some rules we have in place to protect our staff, children and families from spreading or catching coronavirus. Please carefully read the rules below and speak to a member of Nursery staff if you'd like anything to be clarified for you.

We will be adhering to government and NHS guidance for coronavirus and our managing children who are sick, infectious, or with allergies policy. The main symptoms of coronavirus are:

- High temperature. This means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- New, continuous cough. This means coughing for a lot more than an hour, or three or more coughing episodes in 24 hours.
- Loss or change to your sense of smell or taste. This means even notice you cannot smell or taste anything, or things smell or taste differently to normal.

Most people with coronavirus have at least one of these symptoms. If you, your child or someone else in your household has symptoms which could indicate coronavirus, please call to let us know on 01303 267802 and keep away from nursery until either you have both isolated for sufficient time, following government and NHS guidance (usually 14 days), or you have a negative test result. Please call to let us know if your child or someone in your house has tested positive for coronavirus. You also need to keep your child at home if you or your child needs to isolate. This could be because you or your child has been in contact with someone who has tested positive for the virus, you have been to somewhere with a local lockdown in place, or you have visited a country on the quarantine list.

Please teach your child to clean their hands effectively for 20 seconds so that they are able to do so with encouragement from the nursery staff team members at nursery. Please provide a designated nursery bag for your child containing spare clothes, a sun hat, sun cream and a water bottle (warm clothes, a waterproof coat and wellies in autumn / winter). If your child wears a nappy or pull up, please ensure you provide nursery staff with enough supplies for the day ahead. Please label each item with your child's name or initials. Please make sure your child is wearing clean clothes (including a fresh nappy or pull up if applicable) on arrival to Nursery. Please put sun cream on

your child at home or at the car park before entering the school entrance, if appropriate.

If you are able to drop your child off at nursery or collect them at quieter times please do so. When on the school or nursery premises you will need to keep a 2m distance from other people, using the floor markers as a guide to help you. Only one adult can come to Nursery with your child. Please expect a queue at busier times, and walk on the right side of the corridor. You and your child will need to wash your hands or use hand sanitiser at arrival to and departure from Nursery. If you would like a discussion with a member of staff please arrange this via phone call or email. Please only walk as far into the nursery as you need to; if your child is happy to say goodbye to you at the nursery door and take themselves to their room, please let them. Nursery staff will support you with this transition.

Your child will be part of the Hythe Bay Nursery bubble and will have their own sub bubble. A sub bubble is a group of children and staff who will be interacting with each other. They will not mix with other children in different sub bubbles. The nursery bubble contains all children at Hythe Bay Nursery. Sub bubble 1 is babies and toddlers. Sub bubble 2 is preschool and term time only (little nursery) children and staff. Each sub bubble will have their own designated sinks and toilets. Sub bubbles will not share outdoor space at the same time, and shared resources will be cleaned between different sub bubbles. We will regularly clean the nursery surfaces and handles throughout the day, and professional cleaners will continue to clean the nursery each evening, ready for the next day. We also ensure that children wash their hands regularly, particularly before meals and after coughing and sneezing. Lunches will be cooked in the school kitchen during term time. The menu is available on the school website.

If your child displays one or more symptom of coronavirus you will be called to collect your child. Any child displaying a symptom of coronavirus will be taken to an isolated area, along with their belongings and any siblings. They will be cared for by a staff member, wearing PPE if necessary, until they are collected. They can be tested for the virus. The child and their household will need to isolate for 14 days, or until a negative test result is received.

Our updated risk assessment will be available on our website. Please contact a member of the management and leadership team if you have any questions. Thank you for your continued support. We look forward to seeing you and returning to more normality in September.

Best regards

Vicki Dumont
Nursery Manager